



THE CORPORATION OF THE MUNICIPALITY OF RED LAKE ADMINISTRATION

GENERAL

Tax Certificate	\$30.00
Certified True Copy	\$ 5.00 (per signature for the first 5 signatures, \$2.00 per signature thereafter)
Commissioner of Oath	\$ 25.00 (per signature for the first 5 signatures, \$5.00 per signature thereafter)
Photocopying	
- Black and white	\$0.25 per page
- colour	\$0.40 per page
Computer Printout	
- Black and white	\$0.25 per page
- colour	\$0.40 per page
Death Registration	\$25.00
Freedom of Information Requests – Application Fee	\$5.00 (no tax)
Preparation/Research of documents (Consists of research, municipal staff costs and disbursements)	\$30.00/hour (1 hour minimum)
Administration Fee (not elsewhere classified)	\$80.00-
Special Meeting of Council	\$350.00
Faxes – Receipt only of fax message	\$1.00 per page received
Faxes – Sending of Fax Message	\$5.00 minimum fee plus \$1.00 per page
Verification – Water/Sewer, Taxes, Residency	\$40.00 per letter
Tax Sale (Tender Package)	\$25.00 (plus \$3.00 for postage/handling)
Appraisals	Actual Cost or if performed by Corporation - \$75.00
Administration Fee – Credit Card	Credit card payments for Commercial, Multi Residential, Industrial and Large Industrial Property Taxes shall be subject to a four percent (4%) surcharge for all transactions, regardless of the transaction amount. Credit card payments for Residential Property Taxes shall be limited to current year property taxes for one (1) Residential Property without surcharge. Credit card payments for second and subsequent Residential Property Taxes shall be subject to a four percent (4%) surcharge for all transactions, regardless of the transaction amount. Credit card payments for arrears Residential Property taxes shall be subject to a four percent (4%) surcharge for all transactions, regardless of the transaction amount. Credit card payments for Municipal Services, other than property taxation, may be made without surcharge.

TAX REGISTRATION (Real Tax Fees)

Set up files and prepare for tax registration	\$400.00
Tax Registration (includes preparing and registering a Cancellation Certificate, if required)	\$375.00 **
** Additional title search fees may be charged for properties that are registered in the land registry system (as opposed to the land title system)	
Cancellation Certificate for pre-existing Tax Arrears Certificate	\$175.00 each
Notices under the <i>Farm Debt Mediation Act</i>	\$50.00 per address
Additional Farm Debt Notices or Bankruptcy Notices	\$100.00 Administrative Fee plus \$50.00 per address
Execution Search (Sheriff's Certificates)	\$20.00 per name
Copies of Executions (Writs of Seizure and Sale)	\$20.00 per writ
Corporate Searches	\$75.00 per name
Notice of Registration of a Tax Arrears Certificate ("First Notices")	\$20.00 per letter
Additional First Notices	\$100.00 Administrative Fee plus \$20.00 per letter
Final Notices (includes updating title search)	\$175.00
Plus Per Notice	\$20.00 per letter
Additional Final Notices, if required	\$100.00 administrative fee plus \$20.00 per letter
Municipality's administrative fee for Tax Registration	\$100.00 plus 5% of all Real Tax Fees, <i>when applied</i>

TAX SALE

Costs of advertising, auctioneer and surveying (if required are additional)	\$700.00
Notices to Interested Parties and Public Trustee after payment into court has been made	\$20.00 per letter
List a tax sale property with OntarioTaxSales.ca (optional)	
- One to nine properties	\$675.00
- Ten or more properties	\$475.00
Apply for payment out of court of excess funds (Optional)	\$975.00
Municipality's administrative fee for Tax Sale	5% of Real Tax Fee, <i>when applied</i>

EXTENSION AGREEMENT

Prepare Extension Agreement and present to Council for consideration	\$200.00
--	----------

LOTTERY LICENSING – FEES

(1)	Bingo	- 1% of Prizes
(2)	Media Bingo	- 3% of Prizes
(3)	Break Open Ticket	- 1½% of Prizes
(4)	Raffle	- 3% of Prizes
(5)	Bazaar - Raffle/Bingo	- 2% of Prizes
	- Per Wheel/Day	- \$10.00

MEMORIAL TREE PROGRAM

Centennial Park Tree Planting Program	\$360.00 plus applicable taxes (HST)
Rahill Beach Tree Planting Program	\$360.00 plus applicable taxes (HST)

RED LAKE MUNICIPAL PARKING LOT

Parking Only	\$155.00 per annum
Parking and Hydro	\$310.00 per annum

CLOSING OF HIGHWAY

Commercial or Industrial Closure	\$200.00 per Closure
Not for Profit/Charity Events	No Charge

OTHER DIRECT INCIDENTAL COSTS

Costs for other direct incidental items not considered above to be established as incurred, based on invoice cost plus fifteen (15%) percent.

GENERAL

1. There shall be no exemption from any amounts owing and no copies shall be made available unless the amounts owing are paid.
2. In the event of dispute with respect to the amounts paid, a request for refund may be made to the Clerk on a Request for Refund of Copy Charge Form. Entitlement to a refund shall be made by the Clerk within five (5) business days of the original request for the refund and the decision of the Clerk shall be final and binding.
3. For the purposes of access to documents and/or copies thereof, it shall be the sole determination of the Clerk whether or not a request is to be made under the Municipal Freedom of Information and Protection of Privacy Act. A determining factor to be used in deciding if a request is to proceed under the Municipal Freedom of Information and Protection of Privacy Act is whether document retrieval and preparation exceeds ten (10) minutes from the time of starting to process the request.
4. Except in the case of a written agreement which provides otherwise, interest charges shall be added to all or any portion of any fees and charges that are due and payable at the rate of 2.00 percent per month (26.82% per annum compounded monthly) on the first day of default, and every thirty days thereafter on all amounts owing during such time as the default continues and such interest charges shall form part of the fees or charges owing.



THE CORPORATION OF THE MUNICIPALITY OF RED LAKE
1REQUEST FOR REFUND OF COPY CHARGE

Date: _____

Name: _____

Address: _____

Telephone Number: _____

Reason for Request: _____

Signature: _____

For Office Use

Request Number: _____

Date Request Received: _____

Date of Refund: _____

Amount of Refund: _____

Refund Denied (remarks): _____

Date: _____

Clerk: _____
Signature



The Corporation of the Municipality of Red Lake

Recreation Department
Box 1000
Balmertown, ON
P0V 2M0
Phone (807) 727-2089
Fax (807) 727-3634
Email recreation@red-lake.com

A memorial tree program is a unique way to provide a living tribute in commemoration of a friend or loved one. It can provide a sense of comfort and a site of reflection for the community.

The program will take place at Centennial Park and Rahill Beach

The social benefits include the harmonization of parks with the surrounding nature, as well as adding character and beauty to parks.

The cultural benefits include providing commemoration of the municipality's past community members, as well as showcasing Red Lake's natural environment in a protected setting.

There are many environmental benefits to this program. Trees filter and remove pollutants, carbon dioxide and sulphur dioxide. Trees use run-off water that would normally flow into our storm system and waterways. They provide homes, food and protection for birds and mammals. Trees also allow the elimination of monoculture that can devastate parks and forests.

The economic benefit of this program is subscription revenue would create a permanent reserve to ensure tree replacement, as required.

The subscriber will pay as per the tariff of fees . The Municipality creates a reserve with the revenue.

The subscriber receives:

- A vinyl plaque (5"x7") mounted on a 4"x4" PWT post elevated 12" above ground
- The plaque will be replaced if damaged or destroyed as long as subscriber is active in the program.
- Each plaque will be inscribed with two (2) lines of note.
- A guarantee of ten (10) years of tree life. If a tree is not alive within ten years it will be replaced by the Municipality.
- A right of tree replacement with a renewal subscription if the tree dies after 10 consecutive years of life.



Schedule "A" to By-Law No. __1829(a)-13_____
Effective January 1st, 2014

TREE MEMORIAL PROGRAM CONTRACT

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

PREFERRED SPECIES AND LOCATION _____
(Municipal staff will contact the donor to confirm location and availability)

PLAQUE INFORMATION

The plaques are black with white lettering and are 5"x7" in size. There is room for 3 lines as shown below

IN LOVING MEMORY

JOHN DOE

1928-1994

I, the undersigned, agree to the fee (\$360 Plus HST) and terms and conditions for a memorial tree as per the attached Tree Memorial Policy

Date

Donor's Signature

Municipality of Red Lake
2 Fifth Street, Box 1000
Balmertown, ON
P0V 1C0

Office: (807) 735-2096
(807) 735-2286 (fax)
municipality@redlake.ca

Rahill Beach Tree Plantings: 2004-12

(See attached map for tree locations)

CODE	Common Name	Scientific Name
A1-A2	Green Ash	<i>Fraxinus pennsylvanica</i>
B1	Cutleaf Weeping Birch	<i>Betula pendula laciniata</i>
C1	Red Pine	<i>Pinus resinosa</i>
E1-E6	White Elm	<i>Ulmus americana</i> 'Brandon'
F1-F7	'Prairie Spire' Green Ash	<i>Fraxinus pennsylvanica</i> 'Rugby'
H1	Hackberry	<i>Celtis occidentalis</i> (adopted)
J1-J2	Butternut	<i>Juglans cinerea</i>
L1	American Basswood (Linden)	<i>Tilia americana</i>
M1, 2, 5, 8	Silver Maple	<i>Acer saccharinum</i> (adopted)
M3, 4, 6	Silver Maple	<i>Acer saccharinum</i>
M7	'Freeman' Maple	<i>Acer X freemani</i>
P1	Columnar Swedish Aspen	<i>Populus tremula</i> 'Erecta'
S1	Silver Buffaloberry	<i>Shepherdia argentea</i> (male plant)
W1, 2, 3	'Silky' White Willow	<i>Salix alba sericea</i> (adopted)
W4-W8	'Silky' White Willow	<i>Salix alba sericea</i>
W9	Laurel Willow	<i>Salix pentandra</i>

Rahill Beach Tree Plantings: 2004-12

(See attached sheet for explanation of codes.)



LEGEND

turf wooded garden building

Centennial Park Tree Plantings: 2011

(See attached map for tree locations)

CODE	Common Name	Scientific Name
A1-A9	'Prairie Spire' Green Ash	<i>Fraxinus pennsylvanica</i> 'Rugby'
B1-B3	Cutleaf Weeping Birch	<i>Betula pendula laciniata</i>
C1-C9	White Spruce	<i>Picea glauca</i> 'Densata'
E1-E4	White Elm	<i>Ulmus americana</i> 'Brandon'
F1-F7	'Prairie Spire' Green Ash	<i>Fraxinus pennsylvanica</i> 'Rugby'
G1-G5	'Gladiator' Rosybloom Crabapple	<i>Malus x adstringens</i> 'Durleo'
H1-H2	Black Walnut	<i>Juglans nigra</i>
J1-J2	Butternut	<i>Juglans cinerea</i>
K1-K2	Ohio Buckeye	<i>Aesculus glabra</i>
L1, L4	American Basswood (Linden)	<i>Tilia americana</i>
L2, L3, L5	'Harvest Gold' Linden	<i>Tilia mongolica</i> 'Harvest Gold'
M1-M4	Silver Maple	<i>Acer saccharinum</i> 'Silver Cloud'
P1-P6	Columnar Swedish Aspen	<i>Populus tremula</i> 'Erecta'
Q1-Q3	Bur Oak	<i>Quercus macrocarpa</i>
R1-R2	Northern Pin Oak	<i>Quercus ellipsoidalis</i>
S1-S2	European Mountain-ash	<i>Sorbus aucuparia</i>
X1-X3	Cottonwood (hybrid)	<i>Populus x canadensis</i> 'Prairie Sky'

Centennial Park Tree Plantings: 2011

(See attached sheet for explanation of codes.)



LEGEND sod coarse turf wooded garden building