



The Corporation of the Municipality of Red Lake

Municipal Office
P. O. Box 1000, 2 Fifth Street
Balmertown, Ontario
P0V 1C0

Telephone: (807) 735-2096 (Accounts Receivable - Ext. 230)

Fax: (807) 735-2286

Water/Sewage Service Form

Property Owner's Name: _____

Phone No.: _____

Account No.: _____ Meter No.: _____

I, _____, the owner/agent of, _____,
(Print Full Name) (Street Address) (Townsite)

Request the following work to be completed:

Service:

- ☐ Water/Sewage Turned On (Curb Stop Turned On)
- ☐ Water/Sewage Turned Off (Curb Stop Turned Off)
- ☐ Special Meter Reading (Property Sale / Other) (Other—Please Note Below)
- ☐ Property Sale: Closing Date: _____, 20 ____
- ☐ Requested Reading Date: _____, 20 ____
- ☐ Meter Reading : _____

Inspections:

- ☐ Water Connection
- ☐ Sewage Connection
- ☐ Water Disconnection
- ☐ Sewage Disconnection
- ☐ Requested Inspection Date: _____, 20 ____

Present state of Construction (If new building): _____

Contractor Completing Work: _____

Other: _____

The owner acknowledges and agrees that the owner is responsible for the Distribution and Infrastructure Renewal Fees set out in Schedules K-1 and K-2 to By-law No. 1703-12 regardless of the amount of water and/or waste water (sewage) services used, if any, and that the owner will continue to be billed quarterly for these fees after the termination of the owner's water and/or waste water (sewage) services.

Signature of Requesting Person: _____

Received by (Municipal Employee): _____

MUNICIPAL USE ONLY

Fee Received: \$ _____ Receipt No.: _____

Date to Operations: _____, 20 ____

Completed by Operations: _____, 20 ____

Time Completed by Operations: _____ A.M. / P.M.

Completed By: _____ A/R Entry: _____, 20 ____

Note: For meter readings for property closing, readings must be returned to the Municipal Office in time to process invoices for Law Offices prior to property closing.