



Home Based Business License Zoning Compliance Screening Form

1. Please circle which of the following categories your proposed business falls within:

- i. professional and consulting services (*i.e. architect, financial advisor, accountant, consultant, legal services, physician, telemarketing, surveyor*)
- ii. instructional services (*i.e. music lessons, dance, art and academic tutoring*)
- iii. home craft businesses (*i.e. quilting, pottery, jewellery, visual arts, woodworking, small scale assembly*)
- iv. private daycare
- v. distribution sales offices or mail order sales (*i.e. cosmetics, clothing or small household supplies*)
- vi. offices for contractors and trades (*i.e. plumbing, heating, electrical, carpentry*)
- vii. repair services (*i.e. small appliance, computers*)
- viii. high technology uses (*i.e. internet services, office call centres, desktop publishing, hardware and software development*)
- ix. a taxi service
- x. personal care services (*i.e. hairdressing/cutting, massage therapist, esthetician*)

2. Will your Home based businesses be clearly secondary to the main permitted residential use? yes / no

Is there potential for activities associated with your business to create or become a public nuisance with regard to noise, traffic, parking or health and safety? yes / no

3. How is your property zoned? Please circle one of the zones below.

- i. Residential Density 1 (R1)
- ii. Townsite Residential Density 2 (R2)
- iii. Rural Residential (R4)

4. What building will your business be conducted from?

- i. Main building yes / no
- ii. Accessory building yes / no

5. Will your Home based businesses occupy more than 25% of the combined gross floor area of the dwelling unit and any accessory building or structure used as part of the business, up to a maximum of 50 m² (505.9 ft²)? yes / no

6. If your property is zoned R1 or R2, will your Home based business require any outdoor storage or outside waste? yes / no

7. If your business involves teaching or instruction, how many students will be accommodated at a time? 1 2 3 4 5 6

8. If your business involves Taxi services, will there be more than two (2) licensed taxis? yes / no

9. Will your home based business have any employees? yes / no
Will there be more than two (2) who do not reside therein? yes / no

10. Regarding parking, how many parking spaces will the business require for both patrons and employees? 1 2 3 4 5 6
Where will the spaces be located? i.e. driveway, street

Will deliveries to the property be required for the business? yes / no

11. What are the expected hours of the business?

12. Will any advertising or signage be posted on the property? yes / no
If yes, please describe the sign proposed i.e. dimensions, material, illumination

13. Do you intend to provide any goods, products or merchandise for retail on the property? Or at another location?

If yes, please describe whether these will be produced on the premises, incidental and subordinate to the service provided by the Home based business.

14. In order to legally operate your business, are there any licenses or certificates required? If so, please indicate from which authority i.e. Northwestern Health Unit (NWHU), Ministry of Transportation (MTO).

15. Including the business proposed, how many Home based businesses will be conducted from the property? 1 2 3 4 5 6