



## COUNCIL POLICY MANUAL

<b>Subject:</b> Proclamations/Tag Days	<b>Approval Date:</b> November 19, 2012	<b>By-Law No.</b> 1716-12
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### 1.11 PURPOSE

The purpose of this policy is to control and regulate the issuing of proclamations and tag (canvassing) days upon request.

#### 1. RESPONSIBILITY

The Mayor shall consider and have the authority to approve tag days, canvasses and proclamations.

##### a) TAG DAYS/CANVASSES

All requests (in writing) for canvasses, drives and tag days, provided they are not taking place on the same day/weekend are to be submitted to the Clerk. Requests are not to be approved "back to back" so that residents are inundated every weekend. Permission is granted by way of a letter of approval, at no charge, in response to the request in writing.

Canvasses and tag days must be made on behalf of, and for the benefit of a Non-Profit Group or organization.

##### b) PROCLAMATIONS

The Clerk or designate shall have discretionary approval over issuing a Proclamation for the standard/annual proclamation requests. All costs associated with the proclamation, such as advertising in a newspaper, are to be borne by applicant; however an advertisement may be placed in the Municipal Newsletter at no cost to the applicant.

Proclamations may be proclaimed, in duplicate, should more than one event fall during the same requested time period. The Mayor's name will appear on the proclamation as having proclaimed the requested occasion.

Requests for proclamations are to be declined if they promote hatred of any person or class of persons, if they involve any illegal activity, or if they contain any inflammatory, obscene or libellous statement or are for a cause that is controversial or divisive in nature.